

**NATIONAL BROADCASTING COMMISSION (NBC)  
SERVICE LEVEL AGREEMENT (SLA)**

**SERVICES RENDERED BY THE NBC AND THE COST IMPLICATIONS AS WELL AS DURATION OF FEES**

S/ N	SERVICES NBC RENDERS	PROCEDURE	TIMELINE	COST OF SERVICE	DOCUMENTS REQUIRED	EXTRA CHARGE (IF ANY)	REMARK
1	<p><b>Licensing:</b></p> <p>a. Terrestrial Radio and Television</p> <p>b. DSB, IPTV/R, DTH, DTT</p> <p>c. Campus and Community broadcast licenses</p>	<p>A prospective Licensee writes an application to the Director General requesting for approval to purchase application form(s) indicating the category of license and proposed location. (This is to avoid a situation where an Application Form is purchased for a location where there are no frequencies or channels as the case may be).</p> <p>If the request is approved, the applicant would be required to purchase an Application Form from the Commission payable through remitta.</p>	<ol style="list-style-type: none"> <li>1. Processing of request for the purchase of Broadcast Application Forms takes <b>10 working days</b> with effect from the date of receipt.</li> <li>2. Upon submission of duly completed Application forms, the Commission shall acknowledge receipt of the Application Form within <b>10 working days</b>.</li> <li>3. Upon fulfilment of all requirements by the prospective applicant, the Commission shall within <b>6 months</b> recommend such application to the President,</li> </ol>	<p>Three Hundred Thousand Naira (<b>N300,000</b>)only for Terrestrial Radio and TV application DSB, IPTV/R, DTH, DTT, Forms; and Fifty Thousand Naira (N70,000) only for campus and Fifty Thousand Naira (N50,000) only for community radio application Forms.</p>	<p>Duly completed application form for the grant of Broadcast License shall be submitted to the Commission along with the following: Copy of Certificate of Incorporation;</p> <p>Certified true copy of the Company's Memorandum and Articles of Association for Commercial broadcast license;</p> <p>Constitution and incorporation forms for Community Broadcast License And the Law setting up the institution for Campus License State Law,</p> <p>Evidence of licence</p>		

		<p>Commander-in-Chief through the Hon. Minister of Information and National Orientation, for the grant of Broadcast License.</p> <p><b>NOTE:</b>  <b>Approval for the grant of Terrestrial TV and Radio or Community and Campus Radio Licenses, is at the discretion of Mr. President in line with Constitutional provisions.</b></p> <p>However, all <b>Pay TV Licenses</b> which do not require Presidential approval, are granted by the Commission <b>upon fulfilment of all requirements within 3 months.</b></p> <p>After the grant of license, the prospective Licensee is required to pay a License Fee for <b>an initial term of five years, subject to</b></p>	<p>by the relevant Body for private Institutions;</p> <p>An Engineering design of system including feasibility study;</p> <p>A letter of undertaking in accordance with section 9 (I) (d) of the NBC Act, Cap. NII, Laws of the Federation, 2004;</p> <p>A letter of reference from the Company's Bank</p>		
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			renewal for a subsequent term of five years.				
2	<b>Frequency Assignment and Spectrum Management</b>	The Commission is responsible for the assignment and management of spectrum and issuance of broadcast frequencies to broadcasters in Nigeria. It also ensures mitigation of interferences of broadcast frequencies and enforces technical standards.	Assignment of frequency to stations occurs only when there is a new station granted license to operate, while management of spectrum is a daily function carried out by the Commission's Engineering/Technology Directorate	<b>NO COST</b>	Coverage Area/Location, Antenna radiation Pattern.		

3	<b>Regulation and Monitoring of Broadcast Content</b>	The Commission ensures that broadcasters adhere to the provisions of the Nigeria Broadcasting Code, NBC Act and other extant regulations through monitoring of broadcast stations.	This is a continuous daily activity of the Commission carried out by Monitoring Officers in all the 10 Zonal and 28 state offices of the Commission across the Country	<b>NO COST</b>	Monitoring Equipment such Television and radio sets are used		
4	<b>Research and Development</b>	The Commission conducts research on broadcasting trends, audience reach and technological development and formulate policies for broadcast regulations.					
5	<b>Complaints Management and Arbitration</b> <b>(i)</b>  <b>(ii) Complaint Format</b>	The Commission receives, considers and investigates complaints regarding content of broadcasters; conduct of broadcasters; terms, conditions and obligations of broadcast licence; the Act, the Code and any other extant laws.  The name of the station; The title of the	In arbitrating among licensees on issues such as copyright, franchise agreement, syndication, provision of content e.t.c, the Commission shall respond <b>within 21 working days</b> , but in arbitration involving third parties where Nigerian courts may be involved, it will be at the discretion of the courts	<b>NO COST</b>	The name of the station; The title of the programme; The date and time of the broadcast; The essence of the complaint or observation such as the absence of fairness, obscenity, technical shortcoming, etc; and Name, address, telephone and/or email and signature		

	<p><b>(iii) Limitation Period for Receiving Complaints</b></p>	<p>programme; The date and time of the broadcast; The essence of the complaint or observation such as the absence of fairness, obscenity, technical shortcoming, etc; and Name, address, telephone and/or email and signature of the complainant.</p> <p>Any person, group of persons or institution(s) aggrieved, may lodge a complaint with the Commission within <b>14 days</b> of the occurrence of the act or omission</p>			<p>of the complainant.</p>		
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## FEES PAYABLE FOR OUR SERVICES

### 1.0 INTRODUCTION

The tables below provide the various fees payable for the services rendered by the Commission and duration of fees. These fees are subject to review from time to time as may be determined by the Commission:

#### 1.1

	<b>APPLICATION FORMS</b>	<b>AMOUNT</b>
1	COMMERCIAL RADIO/TV	THREE HUNDRED THOUSAND NAIRA(₦300,000)
2	CAMPUS RADIO	SEVENTY THOUSAND NAIRA(₦70,000)
3	COMMUNITY RADIO	FIFTY THOUSAND NAIRA (₦50,000)
4	DEALERSHIP PERMIT	FIFTY THOUSAND NAIRA (₦50,000)
5	CHANNEL AUTHORISATION	FIFTY THOUSAND NAIRA (₦50,000)

### 1.2 COMMERCIAL RADIO LICENCE

#### CATEGORY A

(ABUJA, LAGOS, PORT HARCOURT)

		<b>AMOUNT</b>	<b>DURATION</b>
1	LICENCE FEE	TWENTY MILLION NAIRA (₦20,000,000.00)	5 YEARS
2	RENEWAL	TWELVE MILLION, FIVE HUNDRED THOUSAND NAIRA (₦12,500,000.00)	5 YEARS

### 1.3 CATEGORY B (OTHER STATES)

		<b>AMOUNT</b>	<b>DURATION</b>
1	LICENCE FEE	FIFTEEN MILLION NAIRA(₦15,000,000.00)	5 YEARS
2	RENEWAL	TEN MILLION NAIRA (₦10,000,000.00)	5 YEARS

#### 14.4 CAMPUS RADIO LICENCE

		<b>AMOUNT</b>	<b>DURATION</b>
1	LICENCE FEE	ONE MILLION NAIRA (N1,000,000.00)	5 YEARS
2	RENEWAL	ONE MILLION NAIRA (N1,000,000.00)	
3	SHORT TERM RESTRICTIVE PERMIT	ONE MILLION FIVE HUNDRED THOUSAND NAIRA (N1,500,000)	6 MONTHS

#### 1.5 COMMUNITY RADIO LICENCE

		<b>AMOUNT</b>	<b>DURATION</b>
1	LICENCE FEE	FIVE HUNDRED THOUSAND NAIRA(N500,000.00)	5 YEARS
2	RENEWAL	FIVE HUNDRED THOUSAND NAIRA(N500,000.00)	5 YEARS

#### 1.6 INTERNET/ONLINE BROADCAST LICENCE

		<b>AMOUNT</b>	<b>DURATION</b>
1	INTERNET PROTOCOL RADIO	TEN MILLION NAIRA (N10,000,000.00)	5 YEARS
2	INTERNET PROTOCOL TV	TEN MILLION NAIRA (N10,000,000)	5 YEARS

### 1.7 TELEVISION

		<b>AMOUNT</b>	<b>DURATION</b>
1	NATIONAL DIGITAL TERRESTRIAL TELEVISION(DTT)	TWO HUNDRED AND FIFTY MILLION NAIRA(₦250,000,000.00)	5 YEARS
2	REGIONAL DTT	ONE HUNDRED MILLION NAIRA(₦100,000,000.00)	5 YEARS
3	REGIONAL DTT(NORTH-EAST)	FIFTY MILLION NAIRA(₦50,000,000.00)	5 YEARS
4	LOCAL DTT SAME AS RENEWAL	ELEVEN MILLION, TWO HUNDRED AND FIFTY THOUSAND NAIRA (₦11,250,000.00)	5 YEARS
5	DTT (ABUJA, LAGOS, PORT HARCOURT) SAME AS RENEWAL	FIFTEEN MILLION NAIRA (₦15,000,000.00)	5 YEARS
6	NATIONAL PAY DTT	TWO BILLION NAIRA (₦2,000,000,000.00)	5 YEARS
7	NETWORK LICENCE FOR RADIO AND TV	FIVE HUNDRED MILLION (₦500,000,000.00)	5 YEARS
8	DIRECT TO HOME (DTH)	TWENTY-FIVE MILLION NAIRA (₦25,000,000.00)	5 YEARS
	RENEWAL OF DTH	FIFTY MILLION NAIRA(₦50,000,000.00)	5 YEARS
9	DIRECT SATELLITE BROADCAST LICENCE (DSB)	TEN MILLION NAIRA(₦10,000,000.00)	5 YEARS

### 1.8 DEALERSHIP

		<b>AMOUNT</b>	<b>DURATION</b>
1	DEALERSHIP PERMIT FEE	FIVE HUNDRED THOUSAND NAIRA(₦500,000.00)	1 YEAR

### 1.9 ADMINISTRATIVE CHARGES

1	TRANSFER OF BROADCAST LICENCE	FIVE MILLION NAIRA( <del>N</del> 5,000,000.00)
2	CHANGE OF LICENCE LOCATION	CATEGORY A (TO ABUJA, LAGOS, PORT-HARCOURT, KANO) FIVE MILLION NAIRA ( <del>N</del> 5,000,000.00) SUBJECT TO AVAILABILITY OF FREQUENCY. CATEGORY B (TO OTHER STATES – THREE MILLION NAIRA (N3,000,000)
3	PENALTY FOR NOT PAYING LICENCE FEE AFTER 60 DAYS	TWO MILLION NAIRA(N2,000,000.00)
4	PENALTY FOR NOT UTILISING THE BROADCAST LICENCE WITHIN A PERIOD OF 2 YEARS AFTER ISSUANCE OF FREQUENCY	FIVE MILLION NAIRA (N5,000,000)

### 1.10 CHANNEL ADDITION FOR DTH LICENCE

1	APPLICATION FORM	FFTY THOUSAND NAIRA ( <del>N</del> 50,000)
2	ADMINISTRATIVE FEE	ONE HUNDRED THOUSAND NAIRA ( <del>N</del> 100,000)

### ENDORSEMENT:



**IWUNNA LINUS CHUKWUEMEKA**  
**REFORM CHAMPION AND HEAD,**  
**DIRECTORATE OF REFORM COORDINATION AND SERVICE IMPROVEMENT (NBC)**  
**FOR: DIRECTOR GENERAL**